

## BOARD OF TRUSTEES OF THE MIDDLESEX COUNTY COLLEGE

## Minutes of July 28, 1999 Meeting

A regular meeting of the Board of Trustees of Middlesex County College was held at 7:35 p.m., July 28, 1999, in the Boardroom of Chambers Hall, on the Middlesex County College campus. Members present were: Dr. Guidette and Messrs. Bauer, Figg, Katcher, Ostrov, Otlowski and Wernik. Mmes. Heller, Kurtz and Power and Messrs. Bellizio and Villafane were absent. Also present were President Bakum, Mr. Hoffman, Mrs. Bevis and several members of the staff.

In compliance with the "Open Public Meetings Act" of the State of New Jersey, adequate notice of this meeting was provided as follows:

- (a) On November 18, 1998, advance written notice of this meeting was posted in the lobby of the Academic Services Building.
- (b) On November 18, 1998, advance written notice of this meeting was mailed to the Home News Tribune, 35 Kennedy Boulevard, East Brunswick, New Jersey.
- (c) On November 18, 1998, a copy of this advance notice of the meeting was filed with the Clerk of the Middlesex County Board of Chosen Freeholders.
- (d) On November 18, 1998, a copy of this advance notice was filed with the President of Middlesex County College.
- (e) Any individual who has requested notice of this meeting has been forwarded a copy of the notice of such meeting.

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Mr. Otlowski moved, seconded by Mr. Figg, that the Minutes of the regular meeting of June 23, 1999 be approved as presented. After discussion, the motion was unanimously carried.

ACADEMIC, STUDENT AND ALUMNI AFFAIRS COMMITTEE

Dr. Guidette moved, seconded by Mr. Bauer, for adoption of resolutions 1-3:

1. WHEREAS the Board of Trustees of Middlesex County College (hereinafter referred to as the "Board") and the Department of Education of the State of New Jersey (hereinafter referred to as the "State") have entered into a contract for the operation of a project entitled EXPANDING PRONUNCIATION RESOURCES: INTERACTIVE CONNECTIONS for the period July 1, 1999 through June 30, 2000; and

WHEREAS a proposal for the operation of a project entitled EXPANDING PRONUNCIATION RESOURCES: INTERACTIVE CONNECTIONS has been submitted by the College administration and agreed to by the State in the amount of \$81,546.00; and

WHEREAS R.S. 18A: 64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS the Board has determined that the operation of a project entitled EXPANDING PRONUNCIATION RESOURCES: INTERACTIVE CONNECTIONS is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

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- a. The Board approves the proposal for a project entitled EXPANDING PRONUNCIATION RESOURCES: INTERACTIVE CONNECTIONS as submitted by the administration of Middlesex County College to the State of New Jersey for the period July 1, 1999 through June 30, 2000 in the total amount of \$81,546.00.
- b. The Board authorizes the College President and/or his designee to execute the contract.

2. WHEREAS the Board of Trustees of Middlesex County College (hereinafter referred to as the "Board") and the Department of Education of the State of New Jersey (hereinafter referred to as the "State") have entered into a contract for the operation of a project entitled EDUCATION OF LANGUAGE MINORITY STUDENTS: INSTRUCTIONAL MATERIALS for the period July 1, 1999 through June 30, 2000; and

WHEREAS a proposal for the operation of a project entitled EDUCATION OF LANGUAGE MINORITY STUDENTS: INSTRUCTIONAL MATERIALS has been submitted by the College administration and agreed to by the State in the amount of \$8,000.00; and

WHEREAS R.S. 18A: 64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS the Board has determined that the operation of a project entitled EDUCATION OF LANGUAGE MINORITY STUDENTS: INSTRUCTIONAL MATERIALS is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

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- a. The Board approves the proposal for a project entitled EDUCATION OF LANGUAGE MINORITY STUDENTS: INSTRUCTIONAL MATERIALS as submitted by the administration of Middlesex County College to the State of New Jersey for the period July 1, 1999 through June 30, 2000 in the total amount of \$8,000.00.
- b. The Board authorizes the College President and/or his designee to execute the contract.

3. WHEREAS, the Board of Trustees of Middlesex County College (hereinafter referred to as the "Board") and Rutgers, The State University of New Jersey (hereinafter referred to as "Rutgers") have entered into a contract for the operation of a project entitled NEW JERSEY STATEWIDE SYSTEMIC INITIATIVE: SPECIALITY SITES for the period January 1, 1999 through August 31, 1999; and

WHEREAS, a proposal for the operation of a project entitled NEW JERSEY STATEWIDE SYSTEMIC INITIATIVE: SPECIALITY SITES has been submitted by the College administration and agreed to by Rutgers in the amount of \$10,000.00; and

WHEREAS, R.S. 18A: 64A-12J grants the Board the power to enter into contracts which it deems necessary and advisable with the State of New Jersey or any of its political subdivisions; and

WHEREAS, the Board has determined that the operation of a project entitled NEW JERSEY STATEWIDE SYSTEMIC INITIATIVE: SPECIALITY SITES is consistent with the philosophy and purpose of the College,

NOW, THEREFORE, BE IT RESOLVED as follows:

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- a. The Board approves the proposal for a project entitled NEW JERSEY STATEWIDE SYSTEMIC INITIATIVE: SPECIALITY SITES as submitted by the administration of Middlesex County College to Rutgers, The State University of New Jersey for the period January 1, 1999 through August 31, 1999 in the total amount of \$10,000.00.
- b. The Board authorizes the College President and/or his designee to execute the contract.

After discussion, the motion was unanimously carried.

#### FACILITIES COMMITTEE

Mr. Otlowski moved, seconded by Mr. Bauer, for adoption of resolutions 1-10:

1. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Operations payment be authorized to the following firms:

- a. Bovis Construction Corporation for Phase I professional construction management services for the Bookstore, Public Safety Building and Entrance Improvements in the amount of \$6,586.24. (This includes a \$39.24 charge for reimbursable expenses which is not part of the contract total.)

Contract Amount	\$52,000.00
Previous Payments	37,622.00
Payment #5	6,547.00
Reimbursable Expenses	<u>39.24</u>
Balance	<u>\$ 7,831.00</u>

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- b. Bovis Construction Corporation for Phase I professional construction management services for the Bookstore, Public Safety Building and Entrance Improvements in the amount of \$7,369.59. (This includes a \$270.59 charge for reimbursable expenses which is not part of the contract total.)

Contract Amount	\$52,000.00
Previous Payments	44,169.00
Payment #6	7,099.00
Reimbursable Expenses	<u>270.59</u>
Balance	<u>\$ 732.00</u>

- c. Bovis Construction Corporation for Phase II professional construction management services for the Bookstore, Public Safety Building and Entrance Improvements in the amount of \$4,761.00.

Contract Amount	\$196,000.00
Payment #1	<u>4,761.00</u>
Balance	<u>\$191,239.00</u>

- d. Venezia Bishop and Partners for Phase II architectural consulting services for the proposed New Brunswick Center in the amount of \$12,009.75. (This includes a \$9.75 charge for reimbursable expenses which is not part of the contract total.)

Contract Amount	\$ 51,100.00
Previous Payments	32,450.00
Payment #6	12,000.00
Reimbursable Expenses	<u>9.75</u>
Balance	<u>\$ 6,650.00</u>

- e. Dyna-Temp, Inc. for the Physical Education Center HVAC Upgrade work in the amount of \$28,908.90.

Contract Amount	\$64,646.00
Previous Payment	2,040.30
Payment #2	28,908.90
Retainage	<u>3,438.80</u>
Balance	<u>\$33,696.80</u>

- f. Rothe-Johnson-Fantacone for Phase III professional architectural/engineering services for the construction of the Bookstore, Public Safety Building and Entrance Improvements in the amount of \$3,421.56. (This includes a \$16.56 charge for reimbursable expenses which is not part of the contract total.)

Contract Amount	\$33,000.00
Previous Payment	3,405.00
Payment #2	3,405.00
Reimbursable Expenses	<u>16.56</u>
Balance	<u>\$25,990.00</u>

- g. Dayasys Technology, Inc., Monmouth Junction, NJ for providing wire and cabel services for the Phase I Campus Building Recable project in the amount of \$20,250.00.

Contract Amount	\$172,195.00
Previous Payment(s)	141,175.50
Payment #4	20,250.00
Retainage	<u>17,969.50</u>
Balance	<u>\$ 30,719.00</u>

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- h. Albert Garlatti Construction Company for providing construction services for the Bookstore, Public Safety Building and Entrance Improvements in the amount of \$62,415.00.

Contract Amount	\$3,072,000.00
Previous Payment	27,000.00
Payment #2	62,415.00
Retainage	<u>9,935.00</u>
Balance	<u>\$2,982,585.00</u>

- i. J. Murphy Roofing and Sheet Metal, Inc. for roofing work on the Main Hall and Physical Education Center Buildings in the amount of \$97,232.40.

Contract Amount	\$344,500.00
Previous Payment	205,167.60
Payment #2	97,232.40
Retainage	<u>33,600.00</u>
Balance	<u>\$ 42,100.00</u>

- j. Environmental Connection, Inc. for Phase I consulting services for the Main Hall Lab asbestos abatement work in the amount of \$2,000.00.

Contract Amount	\$2,000.00
Payment #1 (Final)	<u>2,000.00</u>
Balance	<u>\$ -0-</u>



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- k. Environmental Connection, Inc. for Phase I consulting services for the Facilities Management asbestos floor tile abatement in the amount of \$1,400.00.
- |                    |                 |
|--------------------|-----------------|
| Contract Amount    | \$1,400.00      |
| Payment #1 (Final) | <u>1,400.00</u> |
| Balance            | \$ <u>-0-</u>   |
- l. Systems Electronics, Inc. for fire alarm upgrades in the amount of \$14,405.72.
- |                   |                    |
|-------------------|--------------------|
| Contract Amount   | \$102,898.00       |
| Previous Payments | 83,347.38          |
| Payment #4        | <u>14,405.72</u>   |
| Balance           | \$ <u>5,144.90</u> |
- m. Applied Engineering & Technology for providing Phase I consulting services for the East Hall Annex floor structure in the amount of \$1,220.04.
- |                 |                    |
|-----------------|--------------------|
| Contract Amount | \$3,400.00         |
| Payment #1      | <u>1,220.04</u>    |
| Balance         | \$ <u>2,179.96</u> |
- n. Applied Engineering & Technology for providing Phase I consulting services for the Facilities Management building structure in the amount of \$207.78.
- |                 |                    |
|-----------------|--------------------|
| Contract Amount | \$2,000.00         |
| Payment #1      | <u>207.78</u>      |
| Balance         | \$ <u>1,792.22</u> |

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- o. Grafas Painting Contractors, Inc. for the Physical Education Center ceiling painting work in the amount of \$7,000.00.

Contract Amount	\$44,000.00
Previous Payment	29,700.00
Payment #2	<u>7,000.00</u>
Balance	<u>\$ 7,300.00</u>

- p. Envirocon, LLC for the Technical Services Center 105 HVAC work in the amount of \$1,224.00.

Contract Amount	\$34,000.00
Payment #1	1,224.00
Retainage	<u>136.00</u>
Balance	<u>\$32,776.00</u>

- q. AMCO Enterprises, Inc. for East Hall HVAC upgrade work in the amount of \$47,151.00.

Contract Amount	\$135,600.00
Previous Payment	12,150.00
Payment #2	47,151.00
Retainage	<u>6,589.00</u>
Balance	<u>\$ 76,299.00</u>

2. WHEREAS, the State of New Jersey has amended the County College Contracts Law N.J.S.A. 18A:64A-25.1 et seq. with revised public bidding thresholds effective on July 1, 1999,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees authorizes the applicable changes to the purchasing procedures previously adopted by said Board on November 6, 1978 to comply with the amendment to N.J.S.A. 18A:64A-25.1 et seq. effective July 1, 1999 which increases the aggregate value of any contract, purchase or agreement by a local contracting unit on which public advertisement for bids must be required from \$12,300.00 to \$12,800.00. Said sums shall be adjusted in accordance with N.J.S.A. 18A:64A-25.3(a) in direct proportion to the rise or fall of the Consumer Price Index for all Urban Consumers in the New York and Northeastern New Jersey and Philadelphia areas, as reported by the United States Department of Labor. The adjustment shall become effective on July 1 of the year in which it is reported.

3. BE IT RESOLVED that whereas the College has previously solicited bids for first-year contracts with second and third year options for renewals up to a three-year period as allowed by N.J.S.A. 18A:64A-25 et seq. the following renewal contract is awarded:
  - a. Corporate Chefs, Inc., Haverhill, MA for Bid #957 Day Care Food Service representing an option for a third-year renewal for the period effective July 1, 1999 through June 30, 2000 for the amount of \$44,688.80.
  
4. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management and the Vice President for Finance and Operations a change order be authorized to the following firms:
  - a. Datasys Technology, Inc., Monmouth Junction, NJ for Change Order #1, additional network wiring, for the Phase I Campus Building Recable project for the amount of \$4,433.22.

Contract Amount	\$172,195.00
Change Order #1	<u>4,433.22</u>
New Contract Total	<u>\$176,628.22</u>

- b. AMCO Enterprises, Inc. for relocation and expansion of the concrete pad and sitework for the HVAC unit associated with the East Hall HVAC upgrade work in the amount (+) \$6,840.80.

Original Contract	\$135,600.00
Change Order #1	(+) <u>6,840.80</u>
New Contract Amount	<u>\$142,440.80</u>

5. BE IT RESOLVED that based on the recommendation of the Executive Director of Facilities Management, the Director of Purchasing and Inventory, and the Vice President for Finance and Operations a contract award be made to the following firms:

- a. A & J Consulting Engineering Services, Clifton, NJ for Phase I, feasibility study, for the Chambers Hall HVAC Upgrade for the amount of \$3,500.00.
- b. Applied Engineering and Technology, Princeton, NJ for Phase II, preparation of construction documents for the repair of the East Hall Annex floor structure project, for the amount of \$3,400.00.

6. BE IT RESOLVED that based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Operations a bid award be made to the following firm:

- a. Allmark Door Company, Kenilworth, NJ for Bid #075 Exterior Door Replacement, Base Bid, for the amount of \$96,640.00.
- b. Impex Micro, Inc., Newark, NJ for Bid #077 Computer Supplies for the amount of \$76,425.81.
- c. Media Recovery, Inc., Wayne, PA for Bid #077 Computer Supplies for the amount of \$27,372.44.
- d. Open System Solutions, Inc., Medfield, MA for Bid #077 Computer Supplies for the amount of \$22,053.00.
- e. Educational Technology Associates, Commack, NY for Bid #077 Computer Supplies for the amount of \$21,880.99.
- f. Advanced I.P. Distribution Corp., Parlin, NJ for Bid #077 Computer Supplies for the amount of \$4,426.50.
- g. Edumedia, Millville, NJ for Bid #077 Computer Supplies for the amount of \$3,700.15.
- h. Newco Data, Inc., South Plainfield, NJ for Bid #077 Computer Supplies for the amount of \$2,720.00.
- i. O.P.G. Industries, Inc., Brooklyn, NY for Bid #077 Computer Supplies for the amount of \$888.00.
- j. R & D Computer, Dix Hills, NY for Bid #077 Computer Supplies for the amount of \$454.50.

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- k. Abel Technologies, Orange, CT for Bid #077 Computer Supplies for the amount of \$116.50.
- l. Continental Technology, Inc., Edison, NJ for Bid #077 Computer Supplies for the amount of \$90.00.
- m. B & H Photo Video, New York, NY for Bid #076 MAD Art Photo Supplies for the amount of \$9,658.12.
- n. JM Graphics, Linden, NJ for Bid #076 MAD Art Photo Supplies for the amount of \$6,802.70.
- o. Fishkin Bros., Inc., Perth Amboy, NJ for Bid #076 MAD Art Photo Supplies for the amount of \$5,386.77.
- p. The Art Store, Inc., Reading, PA for Bid #076 MAD Art Photo Supplies for the amount of \$5,058.42.
- q. WB Hunt Co., Inc., Melrose, MA for Bid #076 MAD Art Photo Supplies for the amount of \$3,814.52.
- r. HPI International, Inc., Brooklyn, NY for Bid #076 MAD Art Photo Supplies for the amount of \$2,770.47.
- s. Valley Litho Supply, Rice Lake, WI for Bid #076 MAD Art Photo Supplies for the amount of \$2,677.35.

- t. Unique Photo, Orange, NJ for Bid #076 MAD Art Photo Supplies for the amount of \$1,634.56.
- u. Ray Supply, Inc., Queensbury, NY for Bid #076 MAD Art Photo Supplies for the amount of \$250.86.
- v. AB Dick Co., Rochester, NY for Bid #076 MAD Art Photo Supplies for the amount of \$68.01.
- w. American Printing Equip., Long Island City, NY for Bid #076 MAD Art Photo Supplies for the amount of \$52.80.
- x. Statewide Offset, Inc., Somerville, NJ for Bid #076 MAD Art Photo Supplies for the amount of \$90.00.
- y. Micro Bio-Medics, Inc., Pelham Manor, NY for Bid #079 Athletic Supplies for the amount of \$2,215.10.
- z. All Star Sport Center, Inc., Elizabeth, NJ for Bid #079 Athletic Supplies for the amount of \$1,267.90.
- aa. Sportmaster, Pittsburgh, PA for Bid #079 Athletic Supplies for the amount of \$785.70.
- bb. Medco Supply Co., Tonawanda, NY for Bid #079 Athletic Supplies for the amount of \$705.50.
- cc. Medi Peth Medical Lab, Inc., Lake Hopatcong, NJ for Bid #079 Athletic Supplies for the amount of \$693.00.

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- dd. Metuchen Center, New Brunswick, NJ for Bid #079 Athletic Supplies for the amount of \$515.82.
- ee. Levy's, West New York, NJ for Bid #079 Athletic Supplies for the amount of \$431.13.
- ff. Anaconda Sports, Inc., Kingston, NY for Bid #079 Athletic Supplies for the amount of \$388.64.
- gg. Leisure Sporting Goods, Iselin, NJ for Bid #079 Athletic Supplies for the amount of \$237.40.
- hh. Efinger Sporting Goods Co., Bound Brook, NJ for Bid #079 Athletic Supplies for the amount of \$198.30.
- ii. Recreonics, Inc., Louisville, KY for Bid #079 Athletic Supplies for the amount of \$63.60.
- jj. Greg Larson Sports, Brainerd, MN for Bid #079 Athletic Supplies for the amount of \$42.60.
- kk. Passons Sports, Jenkintown, PA for Bid #079 Athletic Supplies for the amount of \$7.34.

7. WHEREAS, the State of New Jersey has cooperative purchasing services available under N.J.S.A. 18A:64A-25.9 of the County College Contracts Law applicable to the College,

NOW, THEREFORE, BE IT RESOLVED that the following contracts over \$12,300 be authorized under the provisions of State Contracts currently in effect:



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<u>STATE</u> <u>CONTRACT</u> <u>NUMBER</u>	<u>COMPANY</u>	<u>DESCRIPTION</u>	<u>AWARD</u>
A-75440	Dell Marketing	Computer Hardware	\$82,838.00
A-84006	Library Interiors	Classroom Furniture	15,346.26
A-86592	Merck Order Mgt Ctr.	Medical Supplies	41,729.60

8. BE IT RESOLVED that based on the recommendation of the Director of Purchasing and Inventory and the Vice President for Finance and Operations a bid cancellation be made for the following:

a. Bid #072 Fire Sprinkler - Maintenance Building. The only bidder submitted an incomplete bid proposal which made the bid unresponsive.

9. WHEREAS, the Board of Trustees of Middlesex County College invited bids for the New Brunswick Center New Street Parking Deck Bid No. 078 pursuant to the County College Contracts Law; and

WHEREAS, the bids were open on July 16, 1999; and

WHEREAS, Keating Building Corp., the apparent low bidder, failed to be prequalified in accordance with the requirements of the bid specifications with the Division of Building and Construction and failed to be prequalified in the requisite dollar amount; and

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WHEREAS, DKD Construction, Inc., the apparent second low bidder, failed to submit a list of its subcontractors until after the bids were opened contrary to the provisions of N.J.S.A. 18A:64A-25.25; and

WHEREAS, GRE Construction, the apparent third low bidder, failed to submit a bid bond in the requisite amount pursuant to N.J.S.A. 18A:64A-25.16 until after the bids were opened; and

WHEREAS, the other bidders have submitted bids in a substantially higher sums; and

WHEREAS, the Board of Trustees has determined to reject all bids in light of these deficiencies and to rebid; and

WHEREAS, the Board of Trustees has determined that it is in the best interests of the College to reject all bids and advertise for new bids,

NOW, THEREFORE, BE IT RESOLVED that all bids be rejected and the College shall advertise for new bids in respect to this project pursuant to the County College Contracts Law.

10. WHEREAS, the Board of Trustees of Middlesex County College leases an educational facility at 317 George Street, New Brunswick, New Jersey; and

WHEREAS, that facility has recently been purchased by the Matrix Corporation; and

WHEREAS, the Matrix Corporation has agreed to continue to lease the facility to Middlesex County College,

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NOW, THEREFORE, BE IT RESOLVED that the President of Middlesex County College be authorized to execute a lease agreement with the Matrix Corporation for the continuation of the use of the facility known as 317 George Street, New Brunswick, based on terms and conditions developed by the administration of Middlesex County College, subject to review by legal counsel.

After discussion, the motion was unanimously carried.

#### HUMAN RESOURCES COMMITTEE

1. BE IT RESOLVED that the following actions be approved pursuant to recommendation by the President and to the provisions of N.J.S.A. Section 18:64A-12:

Mr. Figg moved, seconded by Mr. Otlowski, for adoption of all resolutions, Sections 1-8:

#### SECTION 1 - MANAGEMENT

##### MANAGEMENT APPOINTMENTS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>HIRE DATE</u>
Connie Hynes	Corporate & Community Ed.	Program Assistant	1-5200-126	34,119	8/2/99
Marianne Hsu Santelli	ESL	Associate Chair with rank of Instructor	1-2280-128	42,343	8/16/99

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Lynn Somers	Information Technology	I.T. Support Specialist	1-0920-126	42,870	7/29/99
Bennett Weber	Computer Science	Associate Chair with rank of Instructor	1-2395-128	41,986	8/16/99

MANAGEMENT CHANGE OF STATUS

**Danny Fuchs**

<u>JOB TITLE</u>	<u>GRADE</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATES</u>
<b>FROM:</b> Supervisor, Construction and Renovation	4	Maintenance	1-7300-121	56,402	7/1/99 - 6/30/00
<b>TO:</b> Supervisor, Construction and Renovation	4	Maintenance	1-7300-121	56,632	7/1/99 - 6/30/00

**Patricia Graber**

<u>JOB TITLE</u>	<u>GRADE</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATES</u>
<b>FROM:</b> Chairperson (with rank of Professor)	IV	Business, Adm. & Management	1-2350-125	72,709	98/00 academic year
<b>TO:</b> Professor	N/A	Business, Adm. & Management	1-2350-110	70,200	99/00 academic year

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**Barbara Greene**

<u>JOB TITLE</u>	<u>GRADE</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATES</u>
<b>FROM:</b> Dean	10	Div. of Instructional Resources & Urban Centers	1-2800-125	81,577	7/1/99 - 6/30/99
<b>TO:</b> Dean	10	Div. of Instructional Resources & Urban Centers	1-2800-125	87,431	7/1/99 - 6/30/00

**Patricia Kennedy**

<u>JOB TITLE</u>	<u>GRADE</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATES</u>
<b>FROM:</b> Coordinator Benefits/Data	4	Human Resources	1-0230-126	36,026	1/1/99 - 6/30/99
<b>TO:</b> Human Resources Administrative Assistant	C	Human Resources	1-0230-138	27,892	7/1/99 - 6/30/00

**Stephen Larkin**

<u>JOB TITLE</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATES</u>
<b>FROM:</b> Chairperson	Medical Laboratory Technology	1-2160-125	62,093	99/00 academic year

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**TO:**  
Chairperson and Director  
of the Health Technology  
programs

Medical Laboratory Technology	1-2160-125	65,198	99/00 academic year
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**Dr. Reginald Luke**

<u>JOB TITLE</u>	<u>GRADE</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATES</u>
<b>FROM:</b> Chairperson	IV	Mathematics	1-2190-125	76,528	98/99 academic year
<b>TO:</b> Dean, Science, Mathematics & Health Technologies	10	Science, Mathematics & Health Tech.	1-2100-125	96,425	7/1/99 - 6/30/99

**Dr. John Murray**

<u>JOB TITLE</u>	<u>GRADE</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATES</u>
<b>FROM:</b> Chairperson	III	Chemistry	1-2180-125	80,759	99/00 academic year
<b>TO:</b> Chairperson	III	Chemistry	1-2180-125	81,455	99/00 academic year

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MANAGEMENT COMPENSATION

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>DATES</u>	<u>SALARY</u>
Maria DeLucia	Mathematics	Chairperson	2 weeks (8/2/99 - 8/13/99)	3,685
Stephen Larkin	Science, Mathematics and Health Division	Director of Health Technologies Programs	2 weeks (8/2/99 - 8/13/99)	3,260

MANAGEMENT LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>LEAVE DATES</u>	<u>TYPE OF LEAVE</u>
Joanne Stern	Marketing & Public Information	10/1/99 - 3/31/00	Paid Management

SECTION 2 - FACULTYFACULTY ONE-YEAR ONLY APPOINTMENTS FOR 99/00 ACADMIC year

<u>NAME</u>	<u>DEPARTMENT</u>	<u>RANK</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>HIRE DATE</u>
Nanette Granuzzo	Languages/ International	Instructor	1-2240-119	40,327	8/30/99

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Cynthia Sorace          HPERD                                  Instructor                  1-2250-119                  39,987                  8/30/99

FACULTY CHANGE OF STATUS

**Nancy Bailey**

<u>JOB TITLE</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATES</u>
<b>FROM:</b> Associate Professor	Business Admin. & Management	1-2350-110	57,169	99/00 academic year
<b>TO:</b> Chairperson with rank of Associate Professor	Business Admin. & Management	1-2350-125	66,470	8/16/99 - 6/15/00

**Zoraido Calvo-Scott**

<u>JOB TITLE</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATES</u>
<b>FROM:</b> Professor	Counseling & Placement Services	1-1130-112	79,605	7/1/99 - 6/30/00
<b>TO:</b> Professor	Counseling & Placement Services	1-1130-112	79,729	7/1/99 - 6/30/00



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**Theresa Holt**

<u>JOB TITLE</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DATES</u>
<b>FROM:</b> Professor	Psychology & Education	1-2270-110	66,399	99/00 academic year
<b>TO:</b> Professor	Psychology & Education	1-2270-110	66,442	99/00 academic year

FACULTY COACH APPOINTMENT

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>DATES</u>
Darrell Fisher	Women's Varsity Basketball Coach	6,250	99/00 academic year

FACULTY COMPENSATION

<u>NAME</u>	<u>TOTAL PAYMENT</u>	<u>REASON</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>
Maria DeLucia	684	1XM	School Relations	1-2851-116
Nick Picioccio	798	1XM	School Relations	1-2851-116

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FACULTY CURRICULUM COORDINATOR APPOINTMENTS FOR 1999/00 ACADEMIC YEAR

<u>NAME</u>	<u>DEPARTMENT/PROGRAM</u>	<u>AMOUNT</u>
James Brackenridge	Business Admin. & Management	940
Frank Burke	Computer Science Transfer	940
Linda Christopher	Chemical Technology	940
Gertrude Coleman	Basic Skills - Reading	940
Sallie DelVecchio	Basic Skills - Writing	940
Jean Flakker	Civil/Construction Eng. Tech.	940
Steven Foster	Engineering Science	940
Angelina Gincel	Accounting Degree	940
Patricia Graber	Fashion Merchandising	940
Carl Kiesewetter	Surveying Technology	940
William Kleinelp	Biological Technology	940
Josephine Lamela	Physics	940
C. Merry LeBlond	Dental Hygiene	940
Deborah Keenan Lynch	Culinary Arts	940
Joseph Misuraca	Mechanical/Manufacturing Eng. Tech.	940
Jeanette O'Rourke	Basic Algebra	940
Patricia Payne	Criminal Justice	940
Susan Shulman	Basic Mathematics	940
Beverly Simon	Computer & Information Systems	940
Diane Trainor	Environmental Technology	940
Jean Volk	Legal Assistant Degree/Certificate	940

SECTION 3 - CONFIDENTIAL - No actions

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SECTION 4 - NON ACADEMIC (unit affiliated)NON-ACADEMIC APPOINTMENTS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>	<u>BUDGET CODE</u>	<u>ANNUAL SALARY</u>	<u>HIRE DATE</u>
Danielle Nolan	Psychology & Education	Department Secretary	1-2270-130	20,929	7/29/99
Reinaldo Aviles	New Brunswick Center	Student Records Assistant	1-2830-130	23,046 (22,227 + 819)	8/2/99
Roelof Baay	Business Office	Reconciliation Clerk	1-0310-130	20,929	8/2/99
Carlos Campos	Custodial	Custodian	1-7200-160	17,996 (16,430 + 1,566)	8/2/99
George Damitz	Custodial	Custodian	1-7200-160	17,996 (16,430 + 1,566)	8/2/99
Radames Figueroa	Custodial	Custodian	1-7200-160	17,996 (16,430 + 1,566)	8/2/99

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**TO:**  
Grounds I Mechanic      Buildings & Grounds      1-7320-160      27,040      8/1/99 -  
6/30/00

**Gerald Slicner**

JOB TITLE                      DEPARTMENT                      BUDGET CODE                      SALARY                      DATES  
**FROM:**  
Mechanic I                      Maintenance                      1-7300-160                      38,192                      7/1/99 -  
7/30/99

**TO:**  
Mechanic I                      Maintenance                      1-7300-160                      38,818                      8/1/99 -  
6/30/00

**Joseph Sobczyk**

JOB TITLE                      DEPARTMENT                      BUDGET CODE                      SALARY                      DATES  
**FROM:**  
Mechanic I                      Maintenance                      1-7300-160                      39,980                      7/1/99 -  
7/30/99

**TO:**  
Mechanic I                      Maintenance                      1-7300-160                      40,606                      8/1/99 -  
6/30/00

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NON-ACADEMIC LEAVES OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>LEAVE DATES</u>	<u>TYPE OF LEAVE</u>
Tracey Esser	Corporate & Community Education	11/15/99 - 11/14/00	Maternity
Earlene Jones	Custodial	6/21/99 - 7/27/99	Disability
Dawn Ross	College Center	3/18/99 - 6/6/99	Disability
Martha Sanders	Department Secretary	7/7/99 - 8/1/99	Unpaid Family & Medical Leave
Foster Walker	Custodial	6/11/99 - 7/11/99	Disability

NON-ACADEMIC RESIGNATIONS

<u>NAME</u>	<u>JOB TITLE</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>RESIGNATION DATE</u>
William Desrosier	Senior Police Officer	Police	1-0700-165	7/26/99
Lawrence Goldstein	Police Officer	Police	1-0700-165	8/1/99
Elizabeth McCombs	Child Care Group Leader	Child Care Center	1-5440-130	8/30/99

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NON-ACADEMIC TERMINATIONS

<u>NAME</u>	<u>JOB TITLE</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>TERMINATION DATE</u>
Edward Golliver	Custodian	Custodial	1-7200-160	6/29/99
Lewis Robinson	Custodian	Custodial	1-7200-160	6/1/99

NON-ACADEMIC RETIREMENT

a. WHEREAS, Patricia Stuart has faithfully served Middlesex County College from September 16, 1969 to September 30, 1999 as a member of the Purchasing, Physical Education, Correspondence Center, English, College Assembly and Business Administration and Management Departments; and

WHEREAS, she has performed her duties and responsibilities capably and loyally,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accepts the voluntary retirement of Patricia Stuart as of September 30, 1999; and

BE IT FURTHER RESOLVED that the Board recognizes the significant contribution of Patricia Stuart for her years of service at Middlesex County College.

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SECTION 5 - NON-ACADEMIC (non-unit affiliated)

<u>NAME</u>	<u>HOURLY RATE</u>	<u>DEPARTMENT</u>	<u>BUDGET</u>
Alcobendas, Celina	6.50	Student Activities	9141
Ascarrunz, Pablo	6.75	Student Activities	9141
Ascarrunz, Pablo	7.00	Student Activities	9141 (Usher)
Baay, Roelof	6.75	Student Activities	9141
Bachmann, Andrea	6.50	Mathematics	9141
Banner, Chanda	7.50	Financial Aid	9148
Barrood, Denise	12.00	Admissions	9145
Bedoya, Gina	13.50	Admissions	9145
Bhattacharya, Rita	5.75	Student Activities	9141
Bhattacharya, Rita	7.00	Student Activities	9141 (Usher)
Carroll, Erin	6.25	Performing Arts	9141
Cooney, Brenda	10.00	Student Activities	9141
Cooney, Jessica	5.50	Student Activities	9141
Dennehy, Frances	13.00	Human Resources	9150
Dolan, Laurie	12.23	HRI	9130
Felix-Perez, Aimee	6.50	Minority Student Affairs	9141
Fisher, Izora	5.50	Student Activities	9141
Fisher, Izora	7.00	Student Activities	9141
Fleming, Scheryl	15.05	Admissions	9145
Gadea, Sandra	6.50	Student Activities	9141
Gadea, Sandra	7.00	Student Activities	9141 (Usher)
Guzzo, Christina	5.50	Student Activities	9141
Haley, Robert	12.23	Visual & Performing Arts	9141
Harris, Joan	7.50	Financial Aid	9148
Hynes, Connie	15.00	Corporate & Community Ed.	9150

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Jalil, Shahid	8.25	P.E. Center	9141
Jones, Eric	6.50	Minority Student Affairs	9141
Joseph, Carline	6.50	Minority Student Affairs	9141
King, Calvin	7.50	Facilities Maintenance	9141
Kirbos, Steve	16.75	Mech-Civil Const. Engr. Tech.	9148
Lane, Kristin	5.50	Student Activities	9141
Magliulo, Robert	6.50	P.E. Center	9141
Muth, John	12.00	English	9150
Paterno, James	20.00	NJCATE	9150
Pfeiffer, Addison	7.75	Police & Safety	9147
Pfeifer, Edward	7.50	Police & Safety	9150
Pugliese, Gabriela	6.50	Minority Student Affairs	9141
Rizzo, Peter	6.50	Performing Arts	9141
Shalayda, Jennifer	6.50	Performing Arts	9141
Teague, Jason	6.75	Performing Arts	9141
Temporado, Doris	8.50	Admissions	9148
Thomas, Michael	6.50	PE Center	9141
Yadin, Rivital	8.50	PE Center	9147

SECTION 6 - SPONSORED AND SPECIAL PROJECTS PERSONNEL

SPONSORED AND SPECIAL PROJECTS PERSONNEL APPOINTMENTS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>	<u>BUDGET CODE</u>	<u>HOURLY SALARY</u>	<u>HPW</u>	<u>DURATION</u>
William Brown	New Brunswick	Job Mentor	5-2830-150	15.36	29	7/29/99 - 6/30/00



Egypt Burton	New Brunswick	Work Experience Aide	5-2830-150	9.48	25	7/28/99 - 8/27/99
Robert Mason	New Brunswick	Job Mentor	5-2830-126	15.36	35	7/26/99 - 6/30/00
Yvette Molina	New Brunswick	Counselor/Trainer	5-2830-126	16.64	35	7/29/99 - 6/30/00
Bernard Montgomery	New Brunswick	Work Experience Aide	5-2830-150	9.48	25	7/28/99 - 8/27/99
Katania Myrie	New Brunswick	Project Associate	5-2830-130	13.80	35	7/29/99 - 6/30/00
Darryl Pollard	New Brunswick	Youth Employment Counselor	5-2830-150	16.64	29	7/1/99 - 8/27/99

SPONSORED AND SPECIAL PROJECTS PERSONNEL PART-TIME TEMPORARY APPOINTMENTS

<u>NAME</u>	<u>HOURLY RATE</u>	<u>DEPARTMENT</u>
Ada Acosta	7.88	Child Care
Asher Casazza	7.88	Child Care
Shaunette Jones	7.88	Child Care
Yasmilka Sarmiento	7.88	Child Care
Jisselle Sanchez	7.88	Child Care
Sandra Dickson	7.88	child Care

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SPONSORED AND SPECIAL PROJECTS PERSONNEL CHANGE OF STATUS

**Elaine Berlin**

<u>JOB TITLE</u>	<u>BUDGET CODE</u>	<u>SALARY</u>	<u>DEPARTMENT</u>	<u>DATES</u>
<b>FROM:</b> Professional Assistant	5-5200-180	15.62	Corporate & Community Education	7/1/99 - 6/30/00
<b>TO:</b> Professional Assistant	5-5200-180	18.23	Corporate & Community Education	7/1/99 - 9/30/99

SPONSORED AND SPECIAL PROJECTS LEAVE OF ABSENCE

<u>NAME</u>	<u>DEPARTMENT</u>	<u>LEAVE DATES</u>	<u>TYPE OF LEAVE</u>
Susan Conlon	Counseling & Placement Services	7/20/99 - 1/17/00	Maternity

SPONSORED AND SPECIAL PROJECTS RESIGNATIONS

<u>NAME</u>	<u>JOB TITLE</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>RESIGNATION DATE</u>
Barbara Blake	Area Coordinator	Corporate & Community Education	5-5200-126	6/29/99

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SPONSORED AND SPECIAL PROJECTS TERMINATIONS

<u>NAME</u>	<u>JOB TITLE</u>	<u>DEPARTMENT</u>	<u>BUDGET CODE</u>	<u>TERMINATION DATE</u>
Ruth Diaz	Substitute	Child Care	5-5440-150	6/30/99
Carolyn Majko	Substitute	Child Care	5-5440-150	6/30/99
Denise Ortiz	Substitute	Child Care	5-5440-150	6/30/99

SECTION 7 - PAYROLLS

(a) BE IT RESOLVED that the following personnel actions in the Academic Affairs Department for the SUMMER SESSION 1999 be approved:

ACADEMIC AFFAIRS**Appointments:**

<u>Name</u>	<u>Assignment</u>	<u>Compensation</u>
Kahn, Viki	SL 094-S9 (partial)	\$ 634.28
Measday, Ellen	ESL 094-S9 (partial)	1,585.70
Bartkowicz, Joseph	SPA 122-C1	1,374.00
Bush, Renae	RDG 011-C5	1,281.00
Class, Wilson	ENG 122-C2	2,220.00
Jeter, Michael	RDG 009-R1, R2	1,281.00

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Mamman, Evelyn	ENG 009-R1, R2	1,281.00
O'Brien, Susan	RDG 011-C1	1,281.00
Shah, Gary	MAT 014-N2	1,708.00
Thompson, Selina	MAT 080-W6, W2	1,480.00
Wells, Aleca	MAT 009-W5	433.00

**Adjustments:**

<u>Name</u>	<u>Assignment</u>	<u>Previously Authorized Compensation</u>	<u>Compensation</u>
Bachman, Paul	MAT 110-N3	3,031.00	4,330.00
Holt, Theresa	PSY 123-A1	2,220.00	4,440.00
Glazer, Barry	RDG 009-F1, F2	4,440.00	2,220.00
Goldfarb, Ron	LET 280-H1	1,480.00	2,220.00
Gutmore, Camille	CSC 105-H1	1,281.00	295.62
Krapels, Kimberly	RAD 257-X6	4,440.00	6,660.00
Maldonado, Elsie	ESL 093-S7	1,281.00	2,562.00
Plant, Richard	HED 200-H1	1,715.00	1,590.00
Pugh, Derrick	CSC 105-H1 (partial)	1,299.00	2,298.20
Schultz, Frank	MAD 117-N1	2,220.00	4,440.00
Storm, Neil	ESL 061-S2	6,660.00	8,880.00
Williams, Anna	MAT 014 -B1,C1	3,624.00	5,920.00

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**Resigned:**

<u>Name</u>	<u>Assignment</u>	<u>Previously Authorized Compensation</u>	<u>Compensation</u>
Femino, Christina	ESL 094-S9	2,220.00	0
McKeon, Dennis	RAD257-X6	1,281.00	0
Roberts, Deidre	ESL 093-S7	1,281.00	0
Seppi, Sharon	SPA 122-C1	1,299.00	0

(b) BE IT RESOLVED that the following personnel actions in the Academic Affairs Department for the SUMMER SESSION 1999 be approved:

**Additions:**

<u>Name</u>	<u>Assignment</u>	<u>Compensation</u>
Krapels, Kimberly	RAD 257-X6	\$ 2,220.00
Therese Orosz	OAD 113-H1	1,480.00
Marianne Santelli	ESL 099-T1	2,220.00

## Cooperative Education Coordinators:

Lloyd Kalugin	1,590.00
Terri Orosz	740.00
Barbara Gross	1,000.00
Steven Zale	300.00

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**Deletion:**

<u>Name</u>	<u>Assignment</u>	<u>Compensation</u>
Dennis McKeon	RAD 257-X6	\$ 1,281.00

- (c) BE IT RESOLVED that the following personnel actions in the Academic Affairs Department for the SPRING 1999 SEMESTER be approved:

<u>Name</u>	<u>Assignment</u>	<u>Compensation</u>
Ronald Rueemler	MAT 101-04, 05	\$ 4,290.00

ACADEMIC ADVISING

- (a) BE IT RESOLVED that the following payroll for Academic Advising be approved for the pay period ending July 19, 1999 beginning with the name Janet Baker and ending with the name Steven Zale, for a total amount of \$8,430.00 (budget code 1-195000-9155-1-00):

Janet Baker	\$ 547.50
Xenia Balabkins	1,342.50
Louise Bernbaum	135.00
Barbara Bogner	1,057.50
Erin Christensen	262.50
Frank Colon	210.00
Sallie Delvecchio	60.00
Linda Donohue	60.00

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Margaret Driver	397.50	
John Evancho	60.00	
Trace Gerow	180.00	
Barry Glazer	60.00	
Nanette Granuzzo	180.00	
Jeff Hochbaum	315.00	
Theresa Holt	315.00	
Rita Kinkhabwala	60.00	
Nancy Lasek	67.50	
Carolyn McGarigle	60.00	
Jerome Olson	525.00	
Natalie Rapacki	60.00	
Edith Rehbein	2,527.50	
Joseph Roach	300.00	
Nadia Shenouda	60.00	
Frances Stevens	75.00	
Richard Strugala	187.50	
Ted Taub	67.50	
Selina Thompson	300.00	
Lucia Tillotson	990.00	
Diane Trainor	300.00	
Steven Zale	60.00	
	Total	\$8,430.00
Gross amount due this payroll period		\$8,430.00

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DEPARTMENT OF CONTINUING STUDIES

- (a) BE IT RESOLVED that the following personnel actions in the Department of Continuing Studies for Spring 1999 be approved:

ACADEMIC COORDINATORS AND COUNSELORS, ADVISORS

Calvo-Scott, Zoraida

SALARY TOTAL

\$ 306.00

- (b) BE IT RESOLVED that the following personnel action in the Department of Continuing Studies for Summer 1999 be approved:

PROGRAM DEVELOPMENT

Cardone, Joseph

SALARY TOTAL

\$2,860.00

ACADEMIC COORDINATORS AND COUNSELORS, ADVISORS

Bhatia, Paul

\$1,110.00

Burton, Rita

380.61

Buscemi, Elaine

740.00

Buscemi, Santi

740.00

Carter, Leslie

761.22

Dohrenwend, Kevin

888.09

Goldfarb, Ronald

888.00

Griffith, Edwin

253.74

Hansen, Eileen

148.00

Kruszewski, John

1,354.20

Luke, Reginald

370.00

Maugle, Kenneth

761.22

Murray, John

888.00



Przygoda, Margaret	740.00
Rubino, Frank	1,480.00
Sachnoff, Marilyn	740.00
Storm, Neil	4,293.50
Waintraub, Jack	740.00
Weir-Daidone, Elaine	126.87
Zifchak, Robert	740.00

LABORATORY & INSTRUCTIONAL ASSISTANTS

DiMaio, Judi	3,476.80
Valerian, Joseph	1,250.35

PLACEMENT TEST WORKSHOPS

Glazer, Barry	\$ 102.00
Holt, Theresa	102.00
Kelton, Saul	102.00

DIVISION OF CORPORATE & COMMUNITY EDUCATION

- (a) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for July 1999 be approved for the indicated amounts listed below beginning with the name Cangelosi, Vito and ending with the name Wilson, Matt for the total amount of \$55,406.28 from (budget code 1-520000-9116-1-00):

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<u>NAME</u>	<u>CONTRACT NO.</u>	<u>AMOUNT</u>
Cangelosi, Vito	98-99:687	1,485.00
Cangelosi, Vito	99-00:59	720.00
Council, Patrick	98-99:675	2,160.00
Daniel, Loretta	98-99:676	1,188.00
Dawes, Sharese	98-99:685	1,612.50
Dorer, Rae A.	99-00:66	896.00
Duckworth, Stephanie	98-99:686	1,962.50
Dunnigan, Michael	99-00:55	3,250.00
Fair-Davis, Jami	98-99:677	1,188.00
Fisher, Brenda	98-99:678	300.00
Gordon, Rose	98-99:689	1,962.50
Gorman, Janet	99-00:01	210.00
Goumas, George	98-99:453	780.00
Goumas, George	98-99:645	1,200.00
Goumas, George	99-00:48	160.00
Goumas, George	99-00:52	700.00
Harvey, Glenda	98-99:674	1,170.00
Hill, Norm	98-99:684	3,225.00
Howley, Mary	98-99:42	600.00
Huguenin, Mary Theresa	99-00:69	330.00
Huguenin, Mary Theresa	99-00:69	330.00
Jackson, Horace	98-99:683	2,542.62
Jarvi, Diane	99-00:54	550.00
Johnson, David Troy	99-00:62	4,095.00
Kuboski, Ron	98-99:492	570.00
Kuboski, Ron	98-99:504	180.00
Kuboski, Ron	99-00:51	700.00

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Lederer, Ira	98-99:690	1,612.50
McPhil, Sha-Bri	98-99:691	1,612.50
McPhil, Sha-Bri	99-00:57	510.00
Nazareth, Pamela	98-99:679	882.00
Nigro, Michael	97-98:549	652.50
Okwemba, Arthur	98-99:548	2,080.00
Perkins, Kaseem	98-99:547	211.00
Quagliariello, Lia	99-00:53	180.00
Quispe, Angela	98-99:656	450.00
Quispe, Angela	99-00:49	120.00
Savino-Roth, Elaine	99-00:56	1,450.00
Stansbury, Kevin	98-99:688	3,225.00
Sulley, Bob	99-00:58	1,710.00
Testa, Joseph	98-99:681	3,762.00
Thompson, Selena	99-00:65	158.58
Thompson, Selena	99-00:65	158.58
Weeden, Mary	99-00:68	272.00
Willard, Kimberlee	99-00:67	720.00
Wilson, Matt	98-99:682	<u>1,612.50</u>
		\$55,406.28

- (b) BE IT RESOLVED that the following list of individuals who have successfully completed assignments for the Division of Corporate and Community Education and are entitled to payment from the Division of Corporate and Community Education accounts for July 1999 be approved for the indicated amounts listed below beginning with the name Education To Go and ending with the name Education To Go for the total amount of \$1,537.00 from (budget code 1-520000-9225-1-00):

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<u>NAME</u>	<u>CONTRACT NO.</u>	<u>AMOUNT</u>
Education To Go	98-99:513	58.00
Education To Go	98-99:513	522.00
Education To Go	98-99:514	145.00
Education To Go	98-99:514	232.00
Education To Go	98-99:515	203.00
Education To Go	98-99:515	261.00
Education To Go	98-99:516	58.00
Education To Go	98-99:517	58.00
		<hr/>
		\$1,537.00

TESTING & TUTORING

(a) BE IT RESOLVED that the following personnel actions in the Testing & Tutoring Department through July 15, 1999 be approved:

**Appointments:**

<u>Name</u>	<u>Assignment</u>	<u>Compensation</u>
Saul Kelton	Workshop Coordinator	\$105.72
Xenia Balabkins	Workshop Coordinator	\$105.72

SECTION 8 - POLICIES - No actions

After discussion, the motion was unanimously carried.

SECTION 9 - MISCELLANEOUS

Mr. Figg moved, seconded by Mr. Bauer, for adoption of (a) Section 9:

- (a) BE IT RESOLVED that the invoice for services rendered by the firm of Jackson, Lewis, Schnitzler and Krupman be approved in the amount of \$6,968.94 for the period May 1, 1999 through May 31, 1999, for services rendered relating to labor relations, EEO and other personnel matters.

After discussion, the motion was unanimously carried.

REPORT OF COUNSEL

No report.

REPORT OF THE PRESIDENT

Dr. Bakum presented an overview of his report for the month of June 1999 (copy attached to Minutes).

AUDIENCE

No comments.

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GENERAL

Chairman Wernik asked the Board to observe a moment of silence in honor of former Assemblyman Alan Karcher, Esq., who died earlier this week. Mr. Otlowski commented that Mr. Karcher had served as Speaker of the New Jersey Assembly and was a leading force in the field of public policy.

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There being no further business, the meeting was adjourned at 7:45 p.m. Chairman Wernik announced that the next regularly scheduled meeting of the Board of Trustees will take place on Wednesday evening, August 25, 1999.

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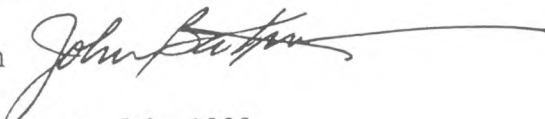
HOWARD BELLIZIO  
Secretary

**Middlesex County College**  
Edison, New Jersey 08818

Date: July 28, 1999

To: Board of Trustees

From: John Bakum



Subject: President's Report – July, 1999

First an update on the search for a new Vice President for Finance. The Screening Committee carefully reviewed the credentials of the 54 applicants and identified nine individuals to be invited in for an interview. One of the invitees declined the invitation when he learned that a substantial salary increase from his present position was not likely. Accordingly, eight interviews were scheduled for July 20 and 21, but only seven were conducted as one of the candidates became hospitalized on the day of his interview.

After the interviews the committee agreed that three individuals should be given further consideration. Those candidates will be invited back to meet with (1) the Executive Council, (2) the staff of the Finance Division, (3) Vice President Trickel and me, and finally, (4) with me. In general we were impressed with the qualifications and presentations of all three finalists and I am optimistic that we will fill a critical position at the College with a very well qualified individual.

During the early part of the Spring, 1999 semester the College employed a consultant to perform a comprehensive health, safety and fire safety audit. The results of that audit were presented to the Facilities Committee on June 23. Many of the consultant's recommendations have been addressed and the remainder are under review by the appropriate member of the Executive Council, so that priorities can be established. One of the study's key recommendations was the establishment of a college wide safety committee. I am pleased to report that Dr. Diane Trainor, a senior faculty member who has considerable expertise in industrial health and safety, has agreed to chair the committee. Dr. Trainor and I met in July and developed the committee charge and the membership profile. We expect by the end of September, the College Wide Safety Committee will be up and running.